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### 1、 Purpose

Troubleshoot and repair problems encountered during day to day operations of the facility. Perform preventative maintenance functions on equipment and systems to help prevent downtime and equipment / plant deterioration. Perform work assignments on projects for the continued growth, expansion and safe environment of the plant and the related work areas. Work with outside contractors to perform installation or service of equipment with the facility. Assist machine operators when directed by supervisor to minimize downtime and complete scheduled cleaning or changeovers of equipment.

### 2、 Scope

Maintenance

### 3、 Maintenance Duty

- 3.1 Cleaning and disassembly of pumps and cleaning of fittings.
- 3.2 Building transfer and cast pipes.
- 3.3 Welding of fittings, pipes, and pumps for leak free welds. Will need Will need to qualify welding capabilities of ARC, MIG, and TIG Techniques in vertical and horizontal welds, prior to employment.
- 3.4 Some electrical and pneumatic experience preferred.
- 3.5 Mechanically inclined to work on tow motors and bobcats (skid steers).
- 3.6 organizational skills to keep track of inventory.
- 3.7 Able to perform PM' s on machinery and trouble shooting.
- 3.8 Perform housekeeping duties to keep work areas safe and clean.

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3.9 Ensure proper use of all safety equipment, personal protective equipment.

3.10 Assure compliance to company safety policies and procedures.

3.11 Record maintenance work performed and keep accurate records.

3.12 finish all the other tasks which assigned by upper-management.

4、 Report to:

4.1 Production Manager

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